

Minutes of Meeting

Internal Quality Assurance Cell (IQAC) - Fourth Meeting

Academic Year: 2025-26

Date: March 24rd, 2026; Time: 3:00 PM

Venue: Boardroom, Bharti Academic Block

Attendees:

a.) *In-person*

Name	Membership
Prof. Rudra Pratap	Chairperson
Prof. Anil Roy	Officer In-Charge IQAC
Prof. Srikant Srinivasan	Member
Prof. T.V. Ramanathan	Member
Prof. M. Balakrishnan	Member
Prof. Rucha Joshi	Member
Mr. Jitin Sahni	Member
Mr. Pawan Kumar	Member
Mr. Abhay Sharma	Member
Dr. Gaurav Kumar	Coordinator

b.) *Online*

Mr. Aman Sa	Member
Ms. Surabhi Tannu	Member
Mr. Simranpreet Oberoi	Member
Ms. Nina Mehta	Invitee

Leave of Absence:

Name	Membership
Mr. Arvind Aggarwal	Member
Mr. Rajiv Khosla	Member
Prof. Prashanth Suresh Kumar	Member
Ms. Amudha Lavanya Santhanakrishnan	Member

Agenda:

1. Welcoming New Members.
2. Finalization of Primary & Secondary process owners.
3. Preparedness for NIRF.
4. Integration of IKS Courses in our offering
5. Website redesign plan timeline.
6. Academic Council & BoS mapping.

Action Items from 3rd IQAC Meeting:

1. An awareness session on NAAC and NIRF readiness was successfully conducted on 28th February 2026. The session witnessed participation from over 100 attendees in person and approximately 20 participants online. The session was delivered by Prof. Pratosh Bansal, who served as the external expert.

Minutes of the Meeting and Action Items:

1. Opening & Welcome

The meeting commenced with a welcome to all members and special invitees. New members were formally introduced, including:

- Mr Aman Sa - Alumni Representatives (First Graduating Batch)
- Ms Surabhi Tannu - Alumni Representatives (First Graduating Batch)
- Mr Simranpreet Oberoi – Sanjhi Sikhya (NGO)
- Faculty Representative – Prof. Rucha Joshi

2. Website Data

The website redesign initiative is already in progress and is not solely driven by accreditation requirements. Key focus areas include:

- Clarity of Vision and Mission statements
- Content refinement and corrections
- Tentative go-live timeline to be targeted for early May 2026
- Beta testing to be completed by the end of April 2026
- Final timeline to be shared by Ms Nina Mehta
- Observations received from Prof. Bansal's visit on 28th will be shared with the website team for incorporating the suggestions

3. Academic Governance (BoS & Advisory Committees)

Discussions were held on structuring academic governance in alignment with accreditation recommendations. The following decisions were made:

- Continue with a single interdisciplinary Board of Studies (BoS) to preserve the multidisciplinary approach
- Continue with the Program Advisory Committees of external experts for all majors as a body of BoS, and show that in our process
- Ensure proper documentation of advisory meetings and recommendations

4. Integration of Indian Knowledge Systems (IKS)

The integration of IKS within the curriculum was discussed in detail. The points discussed are:

- IKS will be integrated within existing courses; examples include embedding concepts within engineering, natural sciences, and humanities courses
- Some courses may be offered as elective courses
- Involvement of external experts in offering elective courses, even as a modular course
- Documentation of IKS components, course mapping, and assessment strategies. NEP coordinator to monitor and review
- Identify and include IKS courses from MOOC (SWAYAM/NPTEL) under the approved list of courses

5. Preparedness for NAAC/NIRF & Process Ownership

The need for structured preparation for accreditation frameworks was emphasized. The following are the action items:

- Define Primary and Secondary Owners for each criterion and sub-criterion
- Develop and circulate a comprehensive ownership matrix
- Align evaluation and assessment mechanisms with learning outcomes

6. Data Management & IQAC Role

A centralized approach to institutional data management was discussed.

- Development of a data architecture with the central data lake
- Automated pipelines for data collection, validation, and reporting
- Creation of an interactive dashboard interface for easy data access (screen-based with selectable modules)
- Strengthen data infrastructure for real-time reporting and analytics
- IQAC to oversee data governance, quality monitoring, and compliance

7. IQAC Infrastructure

Discussions held on physical and digital infrastructure requirements for IQAC. The following decisions were made:

- Prepare processes that encourage mostly digital documentation and the least paperwork
- Primary focus is on digital systems and documentation
- Minimal physical infrastructure to be maintained as backup, if required
- Sustainable practice must be one of our prime novelties
- Explore development of interactive digital dashboards

The meeting concluded with a shared understanding of strengthening institutional systems, governance, and data-driven processes to enhance accreditation readiness and overall quality improvement.