

ਪੰਜਾਬ ਸਰਕਾਰ
ਉਚੇਰੀ ਸਿੱਖਿਆ ਤੇ ਭਾਸ਼ਾਵਾਂ ਵਿਭਾਗ
(ਸਿੱਖਿਆ-1 ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ,

ਰਜਿਸਟਰਾਰ,
ਪਲਾਕਸ਼ਾ ਯੂਨੀਵਰਸਿਟੀ,
ਬਲਾਕ-ਬੀ, ਸੈਕਟਰ-101,
ਅਲਫਾ ਆਈ.ਟੀ. ਸਿਟੀ
ਐਸ.ਏ.ਐਸ. ਨਗਰ, ਪੰਜਾਬ।

ਮੀਮੋ ਨੰ: HED-EDU10UNIV/37/2025-4edu/E- 964451/ I/1406150/2026
ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 27.05.2026

ਵਿਸ਼ਾ:- Plaksha University Punjab, IT City, Mohali ਦੇ First Statutes ਦੀ ਪ੍ਰਵਾਨਗੀ ਸਬੰਧੀ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਹਵਾਲੇ ਵਿੱਚ।


2. ਵਿਸ਼ਾ ਅੰਕਿਤ ਮਾਮਲੇ ਸਬੰਧੀ ਆਪ ਦੀ ਯੂਨੀਵਰਸਿਟੀ ਦੇ First Statutes ਨੂੰ ਸਰਕਾਰ ਵਲੋਂ ਪ੍ਰਵਾਨ ਕੀਤਾ ਜਾਂਦਾ ਹੈ। ਪ੍ਰਵਾਨਤ First Statutes ਦੀ ਤਸਦੀਕ ਸੂਦਾ ਕਾਪੀ (ਹੇਠਾਂ ਨੱਥੀ) ਅਗਲੇਰੀ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ/ਨੋਟੀਫਾਈ ਕਰਨ ਹਿੱਤ ਆਪ ਨੂੰ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।

ਇਹ ਪੱਤਰ ਸਮਰੱਥ ਅਥਾਰਟੀ ਦੀ ਪ੍ਰਵਾਨਗੀ ਉਪਰੰਤ ਜਾਰੀ ਕੀਤਾ ਜਾਂਦਾ ਹੈ।


ਸੁਪਰਡੰਟ

ਪਿੱ.ਅੰ.ਨੰ: HED-EDU10UNIV/37/2025-4edu/E- 964451/ I/1406150/2026(1) ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 27.05.2026

ਉਪਰੋਕਤ ਦਾ ਇੱਕ ਉਤਾਰਾ ਡਾਇਰੈਕਟਰ ਉਚੇਰੀ ਸਿੱਖਿਆ ਵਿਭਾਗ, ਐਸ.ਏ.ਐਸ. ਨਗਰ, ਪੰਜਾਬ, ਨੂੰ ਸੂਚਨਾਂ/ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਕਰਨ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।


ਸੁਪਰਡੰਟ



Established under
Punjab Act 2021 (Punjab Act No. 21 of 2021)

FIRST STATUTE

Plaksha University, Punjab

Block B, Sector 101 Alpha, IT City, SAS Nagar, Mohali, Punjab 140306

www.plaksha.edu.in


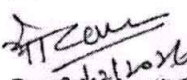

Superintendent
Punjab Civil Secretariat
Chandigarh ✓

Table of Contents

Chapter 1: The First Statute	3
Chapter II: Preliminary	4
Chapter III: Seal of the University.....	6
Chapter IV: The Objects of the University.....	7
Chapter V: Powers of the University	8
Chapter VI: Officers of the University	11
Chapter VI-A: Visitor.....	12
Chapter VI-B: Chancellor	13
Chapter VI-C: Vice-Chancellor	14
Chapter VI-D: Registrar	17
Chapter VI-E: Deans of the University	18
Chapter VI-F: Chief Finance and Accounts Officer.....	19
Chapter VII: Any other officers of the University	21
Chapter VIII: The Authorities of the University.....	22
Chapter VIII-A: Constitution, Powers, and Function of the Governing Body	23
Chapter VIII-B: Constitution, Powers, and Function of the Board of Management	26
Chapter VIII-C: Constitution, Powers, and Function of the Academic Council.....	29
Chapter VIII-D: Constitution, Powers, and Function of the Finance Committee	31
Chapter VIII-E: Applicable to all Authorities of the University.....	33
Chapter IX: Other Authorities	34
Chapter X: Disqualification for Membership of an Authority or Body	35
Chapter XI: General Principles.....	36
Chapter XII: General Fund.....	37
Chapter XIII: Annual Financial Report	39
Chapter XIV: Convocation	40
Chapter XV: Conferment of Honorary Degrees and Academic Distinctions.....	41


Dean Academic Affairs -
Guru Nanak Dev University
Amritsar


Dean of University Instruction
Panjab University
Chandigarh


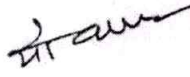

Superintendent
Punjab Civil Secretariat
Chandigarh

Chapter 1: The First Statute

Plaksha University (hereinafter referred to as the "**University**") is a private University in Punjab, established under the Punjab Act 2021. (*Punjab Act 21 of 2021*)

Reimagining Higher Education Foundation (hereinafter referred to as the "**Foundation**") is incorporated under the Companies Act 2013 and is the sponsoring body of Plaksha University.

Nothing contained in the Statute shall contravene the Plaksha University Act, 2021, or the rules and regulations of the regulating bodies and the State Government of Punjab issued from time to time.

Chapter II: Preliminary

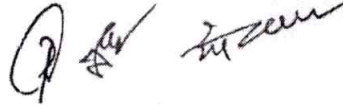
1. Short Title, Scope and Commencement

- (1) These Statutes shall hereinafter be called "THE FIRST STATUTES."
- (2) The First Statutes are applicable to "Plaksha University" and any matter relating to and/or incidental thereto.
- (3) The First Statutes shall come into force from the publication date by the Government of Punjab in its Official Gazette.

2. Definitions

In the First Statute made hereunder, unless the context otherwise requires:

- a) "Act" means The Plaksha University, Punjab Act, 2021 (Punjab Act No. 21 of 2021) as amended from time to time;
- b) "Academic Council" means the Academic Council of the University;
- c) "Authorities" means the authorities of the University;
- d) "Board of Management" means the Board of Management of the University;
- e) "Campuses" means a contiguous area within which the University is situated;
- f) "Chancellor" means Chancellor of the University;
- g) "Dean" means the Deans of the University;
- h) "Employee" means any individual that includes teaching and non-teaching staff to whom the University issues a letter of appointment, but shall not include such individual(s) engaged through a contractor/outsourcing agency;
- i) "Finance Committee" means the Finance Committee of the University;
- j) "Finance and Account Officer" means Finance and Account Officer of the University;
- k) "Foundation" means the Reimagining Higher Education Foundation, registered under the provisions of the Companies Act, 2013 (Central Act No. 18 of 2013);
- l) "Governing Body" means the Governing Body of the University;



Superintendent
Punjab Civil Secretariat
Chandigarh

- m) "Institution/unit" means an institution/unit owned and managed by the same Foundation responsible for the establishment and running of the University and includes constituent institutions, affiliated institutions, departments, centres, etc., of the University;
- n) "Hostel" means a place of residence for the students at the University maintained by the University;
- o) "Prescribed" means prescribed by the statutes, ordinances, and regulations;
- p) "Registrar" means Registrar of the University;
- q) "State Government" means the Government of the State of Punjab;
- r) "School" means a school of studies of the University;
- s) "Seal" means the common seal of the University;
- t) "Statutes," "Ordinances," "Rules and Regulations" mean, respectively, the Statutes, Ordinances, Rules and Regulations of the University;
- u) "Student" means an individual enrolled in the University to take a course of study for a degree, diploma, or other academic distinction duly instituted by the University, including a research degree;
- v) "Teacher" includes a Professor, Associate Professor, Assistant Professor, Senior Lecturer, Lecturer, or any other individual required to impart education or to guide research or render guidance in any other form to the students for pursuing a course of study of the University;
- w) "University" means the Plaksha University, Punjab, established under section 3 of the Act;
- x) "University Grants Commission" means the University Grants Commission, established under the University Grants Commission Act, 1956 (Central Act 3 of 1956);
- y) "Vice-Chancellor" means the Vice-Chancellor of the University;
- z) "Visitor" means the Visitor as defined in the Act.



Chapter III: Seal of the University

The University shall have a common seal for its purposes. The University shall decide the seal's design after obtaining approval from the Reimagining Higher Education Foundation. The seal's design may occasionally be changed or modified as deemed necessary with the approval of the Reimagining Higher Education Foundation.

(P) [Signature]

[Signature]

Superintendent

Page 6 of 44
Punjab Civil Secretariat
Chandigarh

Chapter IV: The Objects of the University

The Objects of the University are:

- (1) to provide for instruction, teaching, education, research, and training at all levels in disciplines of higher education including engineering, humanities, social science, life science, medical & health sciences, public administration, management, e-learning, and online education, and training, in any other stream and subject, as per the needs of the Industry and the society in general, as may be deemed necessary by the University, as permissible under the state or central law and with the approval of the concerned regulatory authority;
- (2) to promote the academic aspirations of all students, including rural students;
- (3) to undertake relevant industry-oriented teaching, training, and research extension programmes and to provide employable skills to contribute to the development of society;
- (4) to provide for research, creation, advancement, and dissemination of knowledge, wisdom, and understanding;
- (5) to encourage and motivate leading industrial houses to set up at the campus their respective corporate outposts on the campus for academia-industry collaboration;
- (6) to disseminate knowledge to make it accessible to all strata of society;
- (7) to open study centres, campuses, and centres within the jurisdiction under the prevailing regulations, with the approval of the state government;
- (8) to set up off-campus centres, offshore campuses, study centres, and zonal or regional centres as per the guidelines of the University Grants Commission or its equivalent body so created by the Central Government and with the approval of the State Government; and
- (9) to do all such things as may be necessary or desirable in furtherance of the objects of the University.

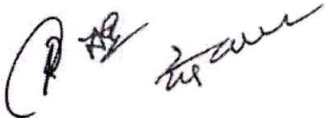
(P) RE
2/1/2018


Superintendent
Punjab Civil Secretariat
Chandigarh ✓

Chapter V: Powers of the University

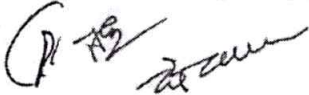
The University shall have the following powers and functions to be exercised and performed by it or through its officers and authorities, namely;

- (1) to impart education and to provide for instruction in various branches of learning and to confer or grant, subject to such conditions as the University may determine, diplomas or certificates to, and confer degrees and other academic distinctions based on examinations, evaluation, or any other method of testing or attendance, on individuals, and to withdraw any such diplomas, certificates, degrees or other academic distinctions for good and sufficient cause;
- (2) to make provisions and adopt all measures, including the adoption and updating of the curricula in respect of starting new courses of study, teaching, research, and consultancy through traditional as well as new innovative modes, including online or hybrid education modes, and granting recognition and affiliation relating to the courses;
- (3) to organize and undertake extra-mural studies and extension services;
- (4) to conduct examinations for granting or conferring Doctorate, Master's, Integrated Master's, Bachelor's Degree, Diploma and Certificate;
- (5) to provide for a dual degree, Integrated degree, diploma, or certificate in collaboration with other Universities on a reciprocal basis;
- (6) to institute and confer honorary degrees and other distinctions;
- (7) to conduct e-learning and online education programmes, as may be determined by the University;
- (8) to provide for the equivalence of the degree, diploma, and certificate of the students completing their courses partially or in full from any other recognized University, Board, Council, or any other competent authority;
- (9) to institute and confer the designation of Distinguished Professor, Senior Professor, Professor, Associate Professor, Assistant Professor, Lecturer, Instructor, or any other equivalent designation, as may be required by the University in its campuses or its institutions, and to appoint individuals as such;
- (10) to create academic, administrative, technical, and other posts and to make appointments thereto;



Superintendent
Punjab Civil Secretariat
Chandigarh ✓

- (11) to co-operate, collaborate, or associate with any other University authority or institution in such manner and for such purposes as the University may determine;
- (12) to establish and maintain a study centre, examination centre, information centre, schools, institutions, specialized laboratories, or other units for research and instruction as may be determined by the University for the furtherance of its objectives within its campus;
- (13) to set up offices or outreach centres outside the campus or to organize events;
- (14) to undertake research and consultancy and, for that purpose, to enter into such arrangements with other institutions, bodies, or companies as the University may deem necessary;
- (15) to determine standards for admission into the University, which may include examination, evaluation, interviews, or any other method of testing;
- (16) to prescribe the fee structure for various categories of students;
- (17) to demand and collect fees and other charges as may be prescribed;
- (18) to supervise the residences of the students at the University and make arrangements for the promotion of their health and general welfare;
- (19) to make special arrangements in respect of any category of students, as the University may consider necessary and desirable;
- (20) to regulate and enforce discipline among the employees and students at the University and take such disciplinary measures in this regard as may be deemed necessary and desirable;
- (21) to make arrangements for promoting the health and general welfare of the employees of the University;
- (22) to receive donations; and acquire, hold, manage, and dispose of property, movable or immovable;
- (23) to receive and raise loans and advances for the University with the approval of the Foundation;
- (24) to purchase, acquire, and take on lease or mortgage any movable, immovable property and to sell, lease, mortgage, alienate, transfer, movable or immovable property belonging to or vested in the University with the approval of the Governing Body;



Superintendent
Punjab Civil Secretariat
Chandigarh ✓

- (25) to receive grants from the University Grants Commission and other Central or State Agencies;
- (26) to fix, determine, and provide salaries, remunerations, and honoraria to teachers and employees of the University by the norms specified by the University Grants Commission and the Governing Board of the University;
- (27) to do self-certification, which shall be exempted from obtaining any permission, approvals, license, certificate, no-objection certificate, or authorization from the state government or any other body set up by the state government;
- (28) to frame statutes, ordinances, and regulations and their periodic reviews for carrying out the objectives of the University; and
- (29) to perform all other functions that may be necessary or desirable in furtherance of the Objectives of the University.

P. K. 2/1/2011


Superintendent
Punjab Civil Secretariat
Chandigarh ✓

Chapter VI: Officers of the University

The University shall have the following officers:

- (1) Visitor;
- (2) Chancellor;
- (3) Vice-Chancellor;
- (4) Registrar;
- (5) Deans;
- (6) Chief Finance and Accounts Officer; and
- (7) The Governing Body may decide from time to time to appoint such other officers of the University for a particular and specified purpose.

 *AR*
Atans


Superintendent
Punjab Civil Secretariat
Chandigarh ✓

Chapter VI-A: Visitor

The role of the Visitor shall be as prescribed under the Plaksha University Act.

- (1) The Governor of Punjab shall be the Visitor of the University;
- (2) The Visitor shall preside over the convocation of the University for conferring degrees and diplomas;
- (3) The Visitor shall, in every case, give notice to the University of his or her intention to cause the inspection, scrutiny, investigation, survey, inquiry, or other such matters as he/she may direct in respect of administrative, academic, or executive matters of the University;
- (4) The Visitor may inform the Vice-Chancellor about the results of such inspection, scrutiny, investigation, survey, or inquiry, and the Vice-Chancellor shall communicate to the Governing Body the views of the Visitor along with such advice, as the Visitor may have tendered, and the action to be taken on such advice;
- (5) The Vice-Chancellor shall inform the Visitor about the action taken or proposed to be taken by the University concerning the inspection, scrutiny, investigation, survey, inquiry, as the case may be; and
- (6) If the State Government considers it appropriate, in the public interest, to make an inspection, scrutiny, investigation, survey, or inquiry, as the case may be, in respect of any matter relating to the University or its institutions, the State Government shall refer to the Vice-Chancellor, who shall cause such inspection, scrutiny, investigation, survey or inquiry.

P. K. S.
ntaw

Chapter VI-B: Chancellor

Appointment

The Chancellor of the University shall be a distinguished individual appointed by the Foundation or the Chairperson of the Foundation for a term of three years or as deemed appropriate by the Foundation. The Chancellor shall be eligible for reappointment for multiple terms if he/she complies with the conditions and qualifications prescribed under the Act and/or the UGC Guidelines.

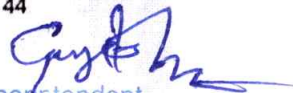
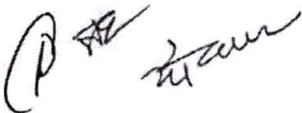
Role

The Chancellor is a key custodian of the University's vision and mission and, along with the Vice-Chancellor, lends strategic direction to the University.

The roles and responsibilities of the Chancellor are summarized below:

- (1) Chair key authorities of the University - the Governing Body and the Board of Management;
- (2) Chair the Academic Advisory Board and define its membership, constitution, mandate, name, and scope of engagement in consultation with the Governing Body;
- (3) Approve the appointment of key officers, including the Vice-Chancellor, Chief Finance and Accounts Officer, and the Registrar, as per the process stated in these Statutes;
- (4) Amend or revoke any decision taken by any authority or officer of the University and may exercise his/her powers to do all necessary things to facilitate the smooth functioning of the University, on the recommendation of the Governing Body;
- (5) Preside over the convocation of the University in the absence of the Visitor;
- (6) Review and make the final decision on any appeal by a faculty on the decision of award of tenure, in consultation with the Governing Body; and
- (7) Approve the Statutes and every ordinance or any amendment made therein or repeal thereof on the recommendation of the Governing Body.

The Chancellor's position may be executive or non-executive. In consultation with the Governing Body, he/she may delegate any of the roles and responsibilities to the Vice-Chancellor or other officers or authorities.



Superintendent
Punjab Civil Secretariat
Chandigarh ✓

Chapter VI-C: Vice-Chancellor

Appointment

The Governing Body shall constitute a special search committee, headed by the Chancellor, to search, interview, and screen suitable eminent academicians for the position of Vice-Chancellor and recommend the names of the top three candidates to the Governing Body. The Governing Body, chaired by the Chancellor, shall select the Vice-Chancellor from the recommended list after consultation with the Foundation. In special circumstances, the Governing Body may reject all candidates and restart the search if circumstances demand it.

The Vice-Chancellor shall hold office for a term of three years from the date of taking charge and shall be eligible for reappointment for multiple terms until attaining the age of seventy years, provided that he/she complies with the conditions and qualifications prescribed under the University Act and/or the UGC Guidelines.

Role

The Vice-Chancellor serves as the University's Chief Executive Officer. He/she will lead the entire University faculty, staff, and administration and oversee their leadership. This role involves managing the University's day-to-day operations and ensuring the implementation of decisions made by various University authorities.

When dealing with international universities, the Vice-Chancellor may use the title of the President of the University as appropriate to facilitate easy identification of the role globally.

The roles and responsibilities of the Vice-Chancellor are described below:

Academic

- (1) The Vice-Chancellor shall be the principal executive and academic officer of the University and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of various authorities of the University;



Superintendent
Punjab Civil Secretariat
Chandigarh ✓

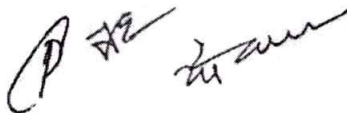
- (2) Approve the appointments of regular faculty at all levels as per regulations and rules set by the Governing Body;
- (3) Approve the appointments of Visiting Fellows, Visiting faculty/ Adjunct faculty/ arbitration faculty, and other such appointments;
- (4) Direct faculty and other academic staff to undertake courses and/or research activities across various academic programmes and research centres to ensure the academic development and growth of the University; and
- (5) Ensure high standards of education imparted at the University and obtain accreditation/ approvals/ rankings/ etc.

Administrative

- (1) Convene or cause to be convened meetings of various authorities, bodies, and committees of the University for which s/he is the Chair;
- (2) Ensure compliance with the provisions of the Act, Statutes, Ordinances, Regulations, and Rules of the University;
- (3) Take decisions on any disciplinary matters or other critical matters where decision-making is not defined;
- (4) Constitute processes for faculty and staff grievance redressal, including the authority or officer who would be responsible for making the final decision in consultation with the Governing Body; and
- (5) Approve the appointment of administrative officers and executives of the University, except those specified in the statutes under the powers of the Chancellor and the Governing Body.

Fiduciary

- (1) Approve emoluments and other terms and conditions of service of all academic and administrative staff by the appropriate policy of the University and the budget approved by the Governing Body; and
- (2) The consolidated budget approved by the Governing Body allocates and approves finances and grants across various academic and research programmes as deemed fit.



Superintendent
Punjab Civil Secretariat
Chandigarh ✓

Others

- (1) Appoint the representatives of the University to other Institutions or organizations as desirable;
- (2) In case of the absence of the Visitor and the Chancellor, preside over the convocation of the University; and
- (3) Suppose there are reasonable grounds for the Vice-Chancellor to believe that there is an emergency requiring immediate action. In that case, he/she shall take such action as he/she thinks necessary and shall, at the earliest opportunity, report in writing, email, or submit in hard copy the grounds for his/her belief that there was an emergency, and the action taken by him/ her, to such authority or body as would, in the ordinary course, have dealt with the matter.

The Vice-Chancellor may delegate some of his/her responsibilities to other officers or bodies in consultation with the Governing Body.

B. K. Dhanraj

Chapter VI-D: Registrar

Appointment

The Registrar shall be appointed by the Governing Body, chaired by the Chancellor, upon the recommendation of the appropriate search committee for hiring senior officers and academics. No individual shall be appointed as Registrar unless he/she possess such qualifications as specified by the University Grants Commission or its equivalent body created by the Central Government.

Roles and responsibilities

- (1) The Registrar may sign all contracts, MoUs, and agreements and authenticate all documents or records for and on behalf of the University;
- (2) The Registrar shall be the Member-Secretary of the Governing Body, the Board of Management, and the Academic Council but shall not have the right to vote. The role will include:
 - a. Conduct official correspondence on behalf of these Authorities;
 - b. Issue notices to convene meetings of these Authorities; and
 - c. Keep the minutes of these authorities' meetings.
- (3) Hold in special custody the common seal, records, books and documents, and other such property of the University as specified by the Board of Management; and
- (4) Represent the University when authorized by the Board of Management in suits or proceedings by or against the University, sign power of attorney, and plead or depute his/her representative for this purpose.

P
21/2/2011

Chapter VI-E: Deans of the University

- (1) The Deans of the Faculties, Schools, Academics, and Research shall be appointed by the Governing Body, chaired by the Chancellor, upon the recommendation of the appropriate search committee for hiring senior officers and academics. The search committee may recommend a candidate from amongst the Professors of the University or as a direct appointment, subject to fulfilling the eligibility criteria as a professor with appropriate experience;
- (2) Provided that when the office of the Dean is vacant or when the Dean, because of illness or absence or any other reason, is unable to perform his/her duties, the Associate/Assistant Dean may perform the duties of the office of Dean, and if there is no Associate/ Assistant Dean by such other Dean or Professor, as the Vice-Chancellor may decide;
- (3) The Dean of a school shall have the following powers, duties, and responsibilities:
 - a) shall be the head of the school ;
 - b) shall be responsible for the maintenance of the standard of teaching and instruction undertaken by the school; and
 - c) shall be responsible for bringing the school's academic, financial, and other requirements to the notice of the Vice-Chancellor and shall take necessary measures for the proper maintenance of libraries, laboratories, and all other assets of the school's departments.
- (4) The Dean of Faculty shall be responsible for the selection and academic career of the faculty members, including their career advancement, mentorship, academic well-being, and other relevant responsibilities as specified by the Vice-Chancellor;
- (5) The Dean of Research shall be responsible for facilitating research grants, conducting research at various academic units of the University, providing thought leadership for new research initiatives, encouraging faculty to apply for extramural research funds, providing information about ongoing research at the University, and any other research-related tasks specified by the Vice-Chancellor; and
- (6) The Governing Body, chaired by the Chancellor and in consultation with the Vice-Chancellor, may appoint additional Deans for various functions as deemed appropriate.

P. W.
2/1/2020

Chapter VI-F: Chief Finance and Accounts Officer

- (1) The Chief Finance and Accounts Officer of the University shall be appointed by the Governing Body, chaired by the Chancellor, upon the recommendation of the appropriate search committee for hiring senior officers and academics;
- (2) Subject to the control of the Vice-Chancellor and the Finance Committee, the Chief Finance and Accounts Officer shall manage the assets and investments of the University;
- (3) The Chief Finance and Accounts Officer shall prepare and maintain the following statements, documents, and reports:
 - a. Statement of accounts for submission to the Finance Committee, Board of Management, and the Governing Body;
 - b. Annual budget of the University in consultation with the Vice-Chancellor and subject to amendments and approval of the Finance Committee; and
 - c. Interim reports for the Vice-Chancellor and the Finance Committee.
- (4) To exercise general supervision over the funds of the University, including:
 - a. Holding and managing property and investments, including trust and endowed property, for furthering the objectives of the University as per approval of the Governing Body;
 - b. Receiving all funds for the use and benefit of the University within the mandate and objectives of the University;
 - c. Monitoring the progress of the collection of revenue and advising on methods of collection;
 - d. Making payments sanctioned under each head of the budget as approved by the Governing Body or Board of Management or as authorized by the Vice-Chancellor; and
 - e. Ensure that the registers of buildings, land, furniture, and equipment are kept up to date and that equipment and other consumable materials are checked in all offices, centres, laboratories, libraries, schools, and institutions maintained by the University.
- (5) To call for an explanation from concerned officers or authorities, bodies, committees, or the Board for unauthorized expenditure and for other financial irregularities that are brought to his/her notice and to suggest disciplinary action against the individual at fault;
- (6) To represent the University in all legal matters about finance and taxation;


Superintendent
Punjab Civil Secretariat
Chandigarh


- (7) To make recommendations to the Governing Body on the appointment of auditors and oversee the financial audit of the University accounts; and
- (8) To call for any information or returns from any office, school, or institution under the University that s/he may consider necessary to discharge his or her financial responsibilities.

(A) RE
21/2/2011

Chapter VII: Any other officers of the University


The Governing Body may choose to appoint any other academic and administrative officers of the University as required. The manner of appointment of such other officers of the University and their powers and functions shall be as may be prescribed by the Governing Body from time to time.

(P) RE
2/2/2018


Superintendent
Punjab Civil Secretariat
Chandigarh

Chapter VIII: The Authorities of the University

- A. Governing Body;
- B. Board of Management;
- C. Academic Council;
- D. Finance Committee



Superintendent
Punjab Civil Secretariat
Chandigarh

Chapter VIII-A: Constitution, Powers, and Function of the Governing Body

Composition

The Governing Body shall consist of the following members:

- a) The Chancellor as the Chairperson;
- b) The Vice-Chancellor;
- c) Five individuals nominated by the Foundation, out of which one expert in management or information technology from outside the University to be nominated by the Chancellor;
- d) One expert in finance nominated by the Chancellor;
- e) Two eminent educationists nominated by the Secretary to the Government of Punjab, Department of Higher Education, in consultation with the Chancellor;
- f) The Administrative Secretary to the Government of Punjab, Department of Higher Education, or his representative not below the rank of Joint Secretary;
- g) One expert from the finance department nominated by the Secretary Finance or his/her nominee; and
- h) Director Higher Education or its Nominee.

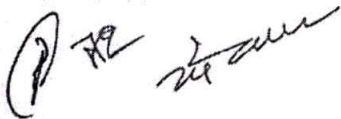
The Governing Body members appointed under (c) and (d) shall hold office for a term of three years and shall be eligible for reappointment.

Meetings

The Governing Body shall meet at least three times in a calendar year. A quorum of six will be required for each meeting of the Governing Body. The Governing Body shall lay down the procedures and bylaws for conducting its meetings.

Roles and responsibilities

The Governing Body is the custodian of the University's Mission and Vision. While it values and considers the recommendations put forth by the authorities of the University, it retains the ultimate decision-making authority, even in the presence of any conflicting provisions within these statutes. The Governing Body can either make an alternative decision or refer the matter back to the relevant committee or Board for further

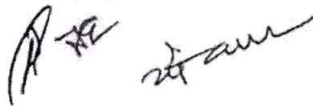


Superintendent
Punjab Civil Secretariat
Chandigarh

deliberation. This approach ensures that all perspectives are thoughtfully considered while upholding the integrity of the governance of the University. The Governing Body's decision shall be final and binding.

Its roles and responsibilities include the following:

- (1) **Strategic:** Formulate directional goals and strategic plans for the University and guidelines for implementation.
- (2) **Key policies:** Approve key University policies upon the recommendation of the Board of Management, such as:
 - a. Faculty policies, including recruitment and tenure policies;
 - b. Finance and investment policies; and
 - c. Any other policies as deemed critical to the mission and vision of the University by the Governing Body from time to time.
- (3) **Academic programmes and research centres:** Approve the addition, modification, curtailing, cancellation, or withdrawal of major academic programmes and research centres/ institutes upon the recommendation of the Board of Management and Academic Council.
- (4) **Leadership appointments:** Approve the appointments of individuals in key leadership roles, which may include the Vice-Chancellor, Deans, Registrar, Chief Finance and Accounts Officer, or other leadership positions as defined by the Governing Body from time to time, upon the recommendation of the appropriate search committee constituted by the Governing Body.
- (5) **Faculty tenure:** Approve the award of faculty tenure based on the recommendation of the Promotion and Tenure Committee.
- (6) **Constitution of key working groups:** The Governing Body may choose to constitute committees of the University as required. The manner of constitution of such other committees of the University and their powers and functions shall be as prescribed by the Governing Body from time to time.
- (7) **Fiduciary:**
 - a. Approve the budget, annual statements of accounts, and annual report of the University;
 - b. Approve significant investment decisions, including but not limited to building a new campus, campus expansion, opening new research centres,




Superintendent
Punjab Civil Secretariat
Chandigarh ✓

- etc. The criteria for defining major investment decisions are to be fixed by the Governing Body and may be reviewed and updated from time to time, as needed;
- c. Validate naming rights policies for major grants, donations, charities, endowments, scholarships, gifts, etc., in consultation with the Foundation;
 - d. Approve the process of acquiring, selling, hypothecating, mortgaging, or leasing, accepting as a gift or acquiring land, building, or property, movable, immovable, or intellectual for the University;
 - e. Review and approve any key financial decisions taken by the Finance Committee at any time, including but not limited to receiving, spending, borrowing, or investment of funds, and amend or revoke such decisions if needed to enable robust financial management of the University; and
 - f. Appoint auditors to oversee the financial audit of the University accounts as per the recommendation of the Finance Committee and approved by the Governing Body.

(8) Overall governance:

- d. Guide the functioning of the University in accordance with the Statutes, the Ordinances, and the Regulations, and review decisions of other authorities of the University where necessary;
- e. Approve the creation of, abolition of, and/or modification in the scope of roles and responsibilities of any committees, offices, officers, and advisory boards; and
- f. Review and make decisions regarding any other critical issues raised by the Chancellor or Vice-Chancellor or on other matters where decision-making is not defined.

The Governing Body may delegate any of its roles and responsibilities to any officer, authority, committee, working group, or employee of the University, as deemed appropriate.

 21/11/2011

Chapter VIII-B: Constitution, Powers, and Function of the Board of Management

Composition

The Board of Management shall consist of the following members:

- a) The Chancellor as Chairperson ;
- b) The Vice-Chancellor;
- c) The Pro Vice-Chancellor(s), if appointed;
- d) Five members of the Foundation nominated by the Foundation;
- e) Three-person individuals who are not members of the Foundation, nominated by the Foundation;
- f) Two individuals from amongst the faculty nominated by the Foundation;
- g) The Director of Higher Education, Punjab, as representative of the State Government; and
- h) Two faculty members nominated by the Chancellor on the recommendation of the Vice-Chancellor.

In the absence of the Chancellor, the Vice-Chancellor shall be the Chairperson of the Board of Management. Further, the Chancellor may delegate the authority of the Chairperson of the Board of Management to the Vice-Chancellor at any time.

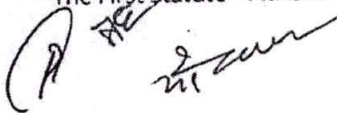
The Board of Management members appointed under (d), (e), (f), and (h) shall hold office for a term of *three* years and are eligible for reappointment.

Meetings

The Board of Management shall meet at least three times in a calendar year. The quorum for a meeting of the Board of Management shall be seven. The Board of Management shall establish the procedures and bylaws for conducting its meetings.

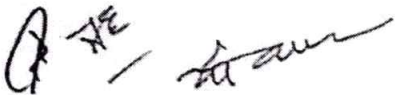
Roles and responsibilities

The Board of Management is the key executive body of the University and reports to the Governing Body. Its roles and responsibilities include the following:



Superintendent
Punjab Civil Secretariat
Chandigarh ✓

- (1) **Recommend to the Governing Body for approval:**
- Review the Annual Budget and Statement of Accounts, including the Balance Sheet prepared by the Finance Committee, and provide its recommendations to the Governing Body;
 - Review addition, modification, curtailing, cancellation or withdrawal of any degree programmes and Research Centres/ Institutes upon recommendation of the Academic Council, and forward for final approval to the Governing Body. The Board of Management may grant approvals directly for other non-degree short-term programs.
- (2) **Key Policies:** Review and approve the University's key policies, including but not limited to faculty policies, academic policies, staff/ HR policies (including compensation, increments, and incentives), student life policies, IT policies, finance and investment policies, etc., in consultation with the relevant officers, authorities, committees, or working groups. Policies that require additional approval from the Governing Body should be forwarded with recommendations.
- (3) **Staff Recruitment Plan:** Approve the annual faculty and staff recruitment plans based on the recommendations of the Academic Council and the HR Department, in accordance with the recruitment norms of the University.
- (4) **Academic and Operational Oversight:**
- Approve the tuition fees, hostel fees, and other fees for all programmes;
 - Approve the admissions process for all key academic programmes. Approve conferment of degrees, diplomas, fellowships, scholarships, medals, etc;
 - Approve any significant MoUs and partnerships with other academic and industrial institutions, corporate bodies, etc., upon recommendation of the Academic Council;
 - Approve the total number of seats in all programmes in consultation with the Academic Council.
- (5) **Oversee all Statutory Compliances** of the University. Appoint an individual as Attorney of the University with such powers as it may deem fit to **execute an instrument or transact any business** of the University.
- (6) **Constitute advisory groups, working groups, steering groups, or task forces** occasionally for specific purposes, as needed, including any committees mandated by UGC.



Superintendent
Punjab Civil Secretariat
Chandigarh ✓

The Board of Management may delegate any of its aforementioned roles and responsibilities to any officer, authority, committee, working group, or employee of the University.

[Handwritten signature]

Superintendent
Punjab Civil Secretariat
Chandigarh ✓

Chapter VIII-C: Constitution, Powers, and Function of the Academic Council

Composition

The Academic Council shall consist of the following members:

- a) Vice-Chancellor as the Chairperson;
- b) Deans and Academic program Chairs, appointed by the Vice-Chancellor;
- c) Two to five faculty representatives appointed by the Vice-Chancellor in consultation with the Governing Body;
- d) Two external academic leaders appointed by the Vice-Chancellor, in consultation with the Governing Body; and
- e) One eminent academician nominated by the State Government as its representative.

The Registrar shall be the Secretary of the Academic Council but not a member of the Council.

The Governing Body (in consultation with the Vice-Chancellor) may change the composition of the Academic Council's membership.

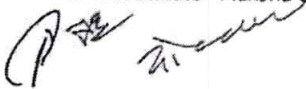
The Academic Council members appointed under (b), (c), and (d) shall hold office for a term of three years and are eligible for reappointment.

Meetings

The Academic Council shall meet as often as necessary but at least three times a year. One-third of the total members shall constitute the quorum for the meeting.

Roles and responsibilities

The Academic Council shall be the principal academic body of the University. Its roles and responsibilities include the following:



Superintendent
Punjab Civil Secretariat
Chandigarh ✓

(1) Academic Strategy:

- a) Guide the academic strategy of the University, including pedagogical innovations and assessment methods, while tracking progress and driving for continuous improvement in the quality of teaching and learning in alignment with the mission and vision of the University;
- b) Guide the research strategy and direction in line with the mission and vision of the University; track progress and provide recommendations for continuous improvement; and
- c) Recommend adding, modifying, cancelling, or withdrawing any degree and non-degree programmes and research centres to the Board of Management and Governing Body.

(2) Academic and Operational Oversight:

- d) Approve curricula for all courses and programmes;
- a) To ensure the proper conduct of examinations in conformity with regulations and maintain adequate examination standards;
- b) Develop academic policies in consultation with faculty and recommend them for approval to the Board of Management and further to the Governing Body for critical policies;
- c) Recommend the institution of various awards, including fellowships, scholarships, medals, and prizes; also recommend the rules for selection criteria to the Board of Management for approval;
- d) Review the student admission process for all academic programmes and recommend any changes to the Board of Management; and
- e) Advise on other matters relating to the University's academic and research functions.

- (3) Constitute working groups as needed occasionally for specific academic and research-related purposes.**

Handwritten initials and signature

Chapter VIII-D: Constitution, Powers, and Function of the Finance Committee

Composition

The Finance Committee shall consist of the following members:

- a) The Vice-Chancellor ;
- b) Dean(s) as decided by the Vice-Chancellor;
- c) The Pro Vice-Chancellor, if appointed;
- d) The Registrar;
- e) Two Individuals nominated by the Foundation, out of whom one shall be a financial expert;
- f) Chief Finance and Accounts Officer as the Member-Secretary.
- g) Nominee of the State Government nominated by the Secretary Finance; and
- h) Director Higher Education or its nominee.

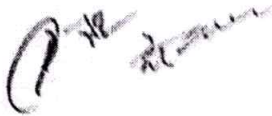
The members nominated by the Foundation shall hold office for two years and are eligible for reappointment.

Meetings

The Finance Committee shall meet at least three times in a calendar year. One-third of the total members of the Finance Committee shall constitute the quorum for the Finance Committee meeting.

Roles and responsibilities

- a) The Chief Accounts and Finance Officer shall prepare the University's annual budget and the requisite documents and submit them to the Finance Committee for approval. The Chief Accounts and Finance Officer shall also prepare the University's annual income and expenditure accounts and have them audited by the Chartered accountant appointed by the Finance Committee in this regard.
- b) The budget approved by the Finance Committee, along with the note regarding the audit of the University's income and expenditures, shall be placed before the Chancellor for his approval.



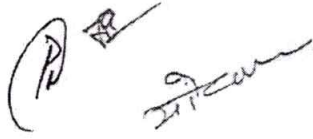

Superintendent
Punjab Civil Secretariat
Chandigarh ✓

- c) The Finance Committee shall provide advice to the Chancellor on the financial matters of the University.

P *19*
staur

Chapter VIII-E: Applicable to all Authorities of the University

- (1) The decisions made by the university authorities require a simple majority of members to be present and eligible to vote. However, the decision on the matters specified in Sub-Section 2 shall require a special majority, with at least two-thirds of eligible members present and voting on the decisions;
- (2) The matters requiring a decision by an extraordinary majority decision, as mentioned in Sub-Section (1), are;
 - a) Amendment to the Statutes;
 - b) The removal of any member of the body (the member-facing removal will not be eligible to vote on this matter); and
 - c) Addition/deletion of any matter to the present Sub-Section may require a decision by a special majority.




Superintendent
Punjab Civil Secretariat
Chandigarh

Chapter IX: Other Authorities

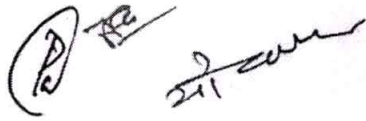
The Governing Body may, from time to time, constitute such boards or committees of the University—such as the Admission Committee, Scholarship Committee, Board of Studies, IT Committee, and others—as it may deem necessary for the proper and smooth functioning of the University. It may also assign specific tasks to such bodies. The Governing Body shall prescribe the composition, constitution, powers, and functions of these authorities.

*Dr
Haw*

Chapter X: Disqualification for Membership of an Authority or Body

An individual shall be disqualified from being a member of any of the authorities or bodies of the University if he/she:

- (i) is of unsound mind and stands so declared by a competent court, or;
- (ii) is an undischarged insolvent or
- (iii) has been convicted of any offence involving moral turpitude; or
- (iv) has been punished for indulging in or promoting unfair practice in the conduct of any examination, in any form, anywhere.



A. General principles for the conduct of meetings

- (1) The quorum for meetings of the authorities of the University shall be a minimum of two-thirds of the total members;
- (2) The agenda and relevant documents for statutory meetings shall be circulated at least 48 hours in advance of the meeting, except for emergency meetings;
- (3) Any urgent, essential agenda item may be taken up during the meeting with the permission of the Chairperson;
- (4) The Registrar will circulate Minutes of the meetings no later than two weeks from the date of the meeting;
- (5) The mode of communication of notices, agenda, minutes, etc. shall be by way of any one of the following, i.e., email, delivery by hand, or delivery by way of registered post / scheduled courier; and
- (6) No decision of the University authorities shall be questioned solely because there was a lack of quorum at the time of the decision.

B. General Principles for Interpretation of Statutes

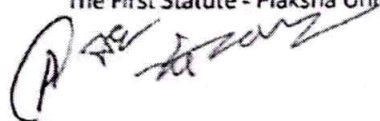
If there are any issues regarding the interpretation of the statutes, the Governing Body will make the final decision, which will be binding on all stakeholders. The Governing Body is free to seek legal advice regarding the interpretation in question.


Superintendent
Punjab Civil Secretariat
Chandigarh

Chapter XII: General Fund

- (1) The University shall have a General fund to which shall be credited:
- fees and other charges received by the University;
 - any contributions made by the sponsoring body;
 - any income received from consultancy and other works undertaken by the University;
 - trusts, bequests, donations, endowments, and any other grants; and
 - funds and grants received by the University for research projects from Government and non-government funding agencies.
- (2) The General Fund shall be utilized for the following objects, namely:
- for the repayment of debts, including interest charges thereto incurred by the University;
 - for the upkeep of the assets of the University;
 - for the payment of the cost of the audit of the funds created;
 - or meeting the expenses towards any suit or proceedings by or against the University;
 - for the payment of salaries and allowances of the officers and employees and payment of any benefits to any such officers and employees;
 - for the payment of travelling and other allowances of the members of the authorities of the University and the members of any committee or Board in the discharge of any official engagements ;
 - For the payment of fellowships, freeships, scholarships, assistantships, and other awards to students belonging to economically weaker sections of society, research associates, trainees, or persons with disabilities in accordance with the RPwD Act, 2016, as applicable, or to any other student otherwise eligible for such awards
 - for the payment of any expenses incurred by the University;
 - for the acquisition of land or any development work or likewise activities for the University;



Superintendent
Punjab Civil Secretariat
Chandigarh ✓

- j) for the payment of the cost of capital and repayment of loans incurred by the sponsoring body for setting up and running the University and the investments made, therefore;
 - k) for the payment of charges and expenditures relating to the consultancy work undertaken by the University; and
 - l) for the payment of any expenditure, salaries, taxes, liabilities, etc., by the sponsoring body for or on behalf of the University.
- (3) The University and Foundation shall devise an accounting system to manage the finances and avoid unnecessary procedural complications.

P. B. 21/2/2011


Superintendent
Punjab Civil Secretariat
Chandigarh

Chapter XIII: Annual Financial Report

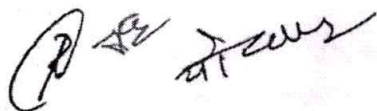
The University's income and expenditure accounts shall be audited by the auditors appointed by the Governing body, and the Chief Finance and Accounts Officer shall submit them to the Governing body for its approval once a year.

AS
Stam


Superintendent
Punjab Civil Secretariat
Chandigarh ✓

Chapter XIV: Convocation

The Convocation of the University shall be held every academic year to confer Degrees, Diplomas, Certificates, or any other academic distinctions or for any other purpose in such manner as may be prescribed.



Chapter XV: Conferment of Honorary Degrees and Academic Distinctions

- (1) A proposal to confer an Honorary Degree or Academic Distinction to a distinguished individual may be made in writing, along with the biodata of the proposed recipient, by a faculty(s) or any other officer(s) to the Chairman of the Academic Council.
- (2) Upon receipt of the proposal, a special meeting of the Academic Council shall be convened to consider the proposal.
- (3) The recommendation of the Academic Council will be referred to the Governing Body for its final consent.
- (4) On receipt of consent from the Governing Body, the Honorary Degree or Distinction shall be conferred subject to the prior approval of the Visitor.

(P) JB *stam*

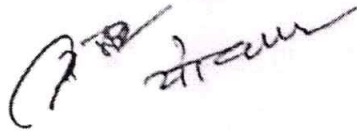
Chapter XVI: Disputes Concerning Authorities and Bodies

If any question arises concerning appointments or the entitlement of any individual to be a member of any authority or other body of the University, the same shall be referred to the Chancellor, who shall, in consultation with the Board of Management, send his recommendations to the Governing Body. The decision of the Governing Body thereon shall be final and binding.

[Handwritten signature]
21.1

Chapter XVII-Regulations

The university authorities may, subject to the prior approval of the Board of Management, make regulations consistent with the Act, Statutes, Ordinances, and Rules for the conduct of their business and that of the committees appointed by them.



Chapter XVIII: The Establishment and Abolition of Schools, Departments and Centres

The Governing Body may approve new academic programmes, establish new Schools, Departments, or Centres of the University, or discontinue them on the recommendations of the Academic Council. The decision of the Governing Body shall be final and binding.

TR
Atam